HYSA Mentorship Program
Table of Contents

01. From the Coordinator
Coordinator contact information

02. Mission and Vision
HYSA values

03. Mentorship Program
Description of program

04. Responsibilities
Roles of Mentor, Mentee, HYSA, and Parents

05. Frequently Asked Questions
FAQ about program

06. Application Information
Application, website, due dates
From the Coordinator

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Thank you for your interest in the Gary K. Herberger Young Scholars Academy Mentorship Program. Mentorships afford our students an incredible opportunity to experience research and careers that a classroom alone could never offer. Students who participate in the program bring their practical experiences back to the classroom in unexpected and rewarding ways. Whether you are a student, parent, professor, or business partner, please contact me with any questions about our program.
By mentoring HYSA students, your research and department will get exposure to talent early in their academic career, potentially keeping brilliant minds at ASU and in the state of Arizona.

Additionally, working with high school students may be counted as community service/outreach in grant and tenure applications.

Interns are:
- Highly motivated
- Provide support to your undergraduate, graduate students and post-docs
- Potential new and highly trained undergraduates

Why should I be a mentor?

https://herbergeracademy.asu.edu/current-students/hysa-mentorship-program
Mission
To provide highly gifted young people advanced educational opportunities commensurate with their abilities, strengths and interests.

Vision
Gary K. Herberger Young Scholars Academy will forge an innovative, powerful and effective model of education as a global leader in developing programs that serve highly gifted Mentees. Mentees will learn to be globally minded citizens who will contribute to the community, the university, the state and the world. Academic intelligence will continue to be central and critical in our efforts to keep pace with ever changing global concerns. The Herberger Academy commits itself to the vision for its future and the future of its Mentees.
75-100 hours of service is required to complete the HYSA A Level Mentorship Program.

HYSA’s mentorship program is designed to help Mentees enhance their skills in:
Ø Research
Ø Academics
Ø Personal and leadership development

We believe that Mentees, within a collaborative and cooperative mentorship program, will excel at academics while reaching their full intellectual, mental, social and emotional potential. HYSA believes that participation in a committed long term mentor-mentee relationship will positively contribute to potential admission into Barrett, The Honors College and other top universities.

Weekly seminars, reflective writing assignments, and culminating presentations help HYSA Mentees process and learn from experiences while correlating service into their future program of study and career goals. This mentorship fulfills community service hours required by some university programs and scholarships. There are no exams or textbooks, however Mentees will earn a grade. This grade will be determined by both the mentor and the HYSA coordinator.

Benefits to Mentee (Student):
· Experience a Tier 1 research institution
· Participate in authentic research while working side by side with an ASU professor
· Build a resume
· Gain valuable leadership skills
· Explore careers of interest
· Develop professional relationships and interpersonal skills
· Develop critical thinking skills

Benefits to Mentor (Faculty)
· Mentorship experience
· Assistance with research
· Expansion of research community within his/her laboratory
· Excellent “Broader Impacts” for Federal Grant Applications

Benefits to ASU and the Community
· High school students making an authentic contribution to real life research
· Expansion of STEM engagement
· Increase scientific literacy in the future workforce
Mentee Responsibilities

§ Commitment to actively participate in research or pre approved project.
§ Commitment to work two to three hours per week with mentor. This requirement may be spread across the month/semester.
§ Maintain regular and open communication with the Mentor, including responding promptly to emails, or via whatever form of communication is agreed upon.
§ Prepare for end of year presentation and/or display for Mentorship Program Open House/Gallery in April.
§ Complete journal weekly. Share journal entries with Mrs. Toupin, parents and mentor.
§ Schedule a meeting (every other week) with Mrs. Toupin to go over journal entry.
§ Take responsibility for own growth and success.
§ Best behaviors at all times, remember-YOU are representing HYS!
§ Keep GPA as high as possible and understand that if overall cumulative GPA gets below 3.00 for a semester, dismissal from the mentorship will occur.
Mentorship Program
Responsibilities

Coordinator (Mrs. Toupin) Responsibilities

§ Prepare yearly plan and make necessary adjustments according to school calendar.
§ Introduce the program to Staff – During first week of school
§ Mentees Identification – During year prior
§ Parent information session - First month of School
§ Secure professors to serve as mentors
§ Oversee mentor and mentee introductions
§ Help students prepare projects/written assignments
§ Support mentors and mentees throughout program
§ Facilitate mentorship presentation at the end of year

Mentor Responsibilities

§ Review responsibilities of Mentee, Coordinator and Director
§ Identify a suitable research or related project in collaboration with the mentee, and the Coordinator, as applicable
§ Report and issues that arise promptly to the Coordinator
§ HYSA will send assigned Mentee name no later than September 30
§ Track (and initial) Mentee’s performance via journal entries
§ Complete bi-weekly progress report
§ Help Mentees prepare for end an end of year presentation and/or display for Mentorship Program Open House/Gallery in April

Parent Responsibilities

§ Read through this entire document
§ Encourage your child to regularly respond to his/her responsibilities
§ Notify the HYSA coordinator if there is a change of address or other contact information or any other change in the family that might affect your child’s participation in the program.
§ Attend parent meetings
§ Track (and initial) Mentee’s performance via journal entries
§ Help Mentees prepare for end an end of year presentation and/or display for Mentorship Program Open House/Gallery in April
Mentorship Program Responsibilities

Communication Process

§ Informational packets will be sent to Mentees’ parents via email
§ Signed consent forms must be sent back to HYSA by September 30
§ Parents will attend an information session

Dismissal

Mentee will be dismissed from the mentorship program if:
§ Mentor refers Mentee for dismissal by the program
§ Mentee does not attend meetings without any excuse (unexcused absence must be pre-arranged and approved)
§ Mentee does not do his/her academic and other duties/assignments
§ Mentee’s overall cumulative GPA gets lower than 3.00
§ If a Mentee gets in school or out of school suspension
"My HYSA mentees have gone on to do great things, and I think it is due, in large part, to the mentorship experience."

-Dr. Lara Ferry
associate dean of research and strategic initiatives for the New College of Interdisciplinary Arts and Sciences
1. **Do I have to pay the mentee(s)?** No, mentorships are unpaid.

2. **Are mentees trained?** Yes, mentees choose research disciplines in areas where they have completed applicable coursework for foundational knowledge. In addition, mentees must successfully complete a pre-mentorship course of study that includes how to dress appropriately in the workplace, how to interact with supervisors and co-workers, and how to appropriately represent HYS A and ASU.

3. **If I am unhappy with a mentor, am I required to retain them for the entire semester?** No, if you are unsatisfied with a mentor's performance, you can terminate the mentorship through the HYS A mentorship coordinator.

4. **Can the mentee work independently or with graduate students, or do they have to be with me the whole time?** After initially training with you, it is perfectly acceptable for mentees to work independently or along side graduate students.

5. **Is there any flexibility in the mentee's schedule or hours per week? My lab can't accommodate a traditional work schedule?** Yes, we can work out any schedule that will work for the mentor and mentee.
Students will not be contacting mentors directly until the coordinator has introduced both parties. If mentors are interested in working with particular students or learning more about the application process, please visit our webpage or contact the coordinator.

Mentorships are meant to begin in August or September and in December or at the end of the school year in April/May. If a modified schedule is preferable, please contact the coordinator.

For more information please visit HYSA’s mentorship website at: https://herbergeracademy.asu.edu/current-students/hysa-mentorship-program